

Talking Zebras
Cross-Reading Project

Registration Form

Thank you for your interest in joining our project. Please read the following Terms and Conditions.

To accept and join - please copy and paste the following line into an email and send to cross_reading@yahoo.com

I have read and agree to the terms and conditions provided on the Document entitled
TZ_Cross-Reading_Registration_Version 1
Issued 17th December 2020

Terms and Conditions

General - Scheme Management.

- 1) The project content will be managed through emails to cross_reading@yahoo.com
- 2) I understand the area on the Talking Zebras website used for this project will be password protected and limited to the members and friends of the group. New members can be added by contacting Talking Zebras through their website.
- 3) I understand a spreadsheet will be kept with my name and email address and with a list of the poems and recordings I submit and readings I accept/decline. This information is purely to manage the scheme and will remain confidential. Talking Zebras are fully GDPR compliant.
- 4) I understand a brief profile will be included in the password protected area which will list my name as a member of the project. This is so we can keep everyone up to date as to how the project is progressing and who is involved. A link to a more detailed profile can also be added to the site.

Submitting my work to the project

- 1) I give permission for my own poems I choose to submit through emailing cross_reading@yahoo.com to be displayed in the password protected area for other members to pick up, listen to and consider performing.
- 2) I confirm that all work is my own and take full responsibility for any copyright infringements. I will not share my username or password with anyone else.

I understand my own written work and recordings remain my own copyright throughout and permission is granted to Talking Zebras Group to publish it in the password protected area of their website by entering this project.
- 3) I retain the copyright for my own work and can use any recordings made on other platforms at my discretion.
- 4) I reserve the right to withdraw any of my recordings from the password protected area of the TZ website at any time. I also reserve the right to withdraw permission to use my poems recorded by others and have them removed from the site. I understand this may take one week from receipt of the email instructing this to cross_reading@yahoo.com
- 5) I will listen to and consider each recording I receive and give or decline permission within two weeks of receiving notice that a recording has been made or email the project administrators to give blanket permission. If no permission is received, the recording may be posted. You may request removal at a later date.
- 6) I remain open to suggestions from other members and will commit, if requested, to recording the work of other members as well as submitting my own.

Submitting recordings of other project members

- 1) I understand that by recording and emailing to cross_reading@yahoo.com, I am giving permission for the original author to use this on any platform as they see fit.
- 2) I understand that my interpretations of other group members' poetry belongs to the original poet and will only be published on the Talking Zebras website with their permission.
- 3) I understand the copyright is shared with the writer, but I will not post on any other platform without obtaining the author's specific permission to do so.
- 4) I have read and understood the housekeeping notes provided below.

Submitting readings of poetry in the Public Domain.

- 1) I understand that the Cross-Reading Project is largely for members to read the work of TZ members, and that not all contributions will make it to the password protected area of the website.
- 2) I understand any submitted work will be vetted and only used if found to have copyright permission granted or to be in the Public Domain.
- 3) It is my responsibility as the reader to obtain specific copyright of any person's poetry used for these recordings.

If any doubt exists as to the copyright of other people from outside the group and outside of that known as public domain work then it should be checked with and by the project leaders/administrators.

4) Talking Zebras have managed to obtain permission from Les Barker and from the copyright holders for Cicely Fox Smith to use their work for this project.

The project leaders / administrators might choose to approach other writers and copyright holders in due course.

Talking Zebras will maintain a register of copyright permissions granted for work for this project.

Housekeeping Notes

- 1) Please send any emails on this matter to our cross_reading@yahoo.com email address relating to the project or submissions/requests you may have.
- 2) Poems should be submitted in audio form - ideally in mp3 format - but the project leaders / administrators will convert the files as required.
- 3) Text should be in PDF format using Calibri Body or Times New Roman size 12 font, where possible and/or a link to an existing online copy should be made. Again, we will convert the text as required.
- 4) All submissions should include the poem, the title, the author and your name as the reader (optional). This can be included at the beginning and/or the end of the recording - preferably at the beginning. The project leaders / administrators reserve the right to edit the recordings to remove, add or edit parts of the recording as they see fit.
- 5) Remember this is run and managed by volunteers - we will be relying on your friendly and timely communication to make this work. Please remember it can take up to 2 weeks to add, edit or remove your work and we ask you to make a decision on recordings made by others within a 2 week window.
- 6) The project leaders / administrators reserve the right to accept/deny access/ or remove individuals at any time and for any reason, or to close or suspend the project if there are specific issues. Explanations will be communicated to all parties concerned.

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